F-1 international students are required by U.S. law to pursue a full course of study each fall and spring trimester. A full course of study is defined as carrying 12 credits at the undergraduate level, or 9 credits at the graduate level. Under certain academic circumstances, you may qualify for a reduced course load.

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| **STUDENT INFORMATION** |
| Student Name:       | Telephone:  | Email:       |
| IAU SID#       | Program: |

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| **REASONS for LOWERING COURSE LOAD (Check all that apply)** |
| [ ]  **Academic** - Initial difficulty with English language, reading requirements, American teaching methods, or improper course placement (first year of study only).[ ]  **Graduation** - Last trimester exemption (students must graduate this trimester). Student must enroll in a minimum number of credits required to graduate. I-20 end date will be shortened to reflect that student is completing the program.[ ]  **Medical** – A medical condition that prevents full-time study. In addition to the advisor’s signature, student must obtain an official letter from a U.S. medical doctor or a board certified psychologist stating the reason for medical under enrollment and the need for a reduction in course load. There is a 2-trimester limit. |

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| **STUDENT SIGNATURE** |
| I have read and understand the LOWER COURSE LOAD policy. I agree to resume full course load for the following term: **, 20     .** I understand that if I do not resume full course load, there will be consequences including, but not limited to, being administratively withdrawn and termination of my I-20. |
| Student’s Hand or Digital Signature: |  | Date:  |

***\*\*\* ADMINISTRATIVE USE \*\*\****

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| **CERTIFICATION** |
| [ ]  APPROVED [ ]  DENIED | Comments:       |
| Advisor’s Hand or Digital Signature: |  | Date:  |

***Provide copies to the student and file in the student’s permanent file.***